2018/19 UK & IRELAND ENVIRONMENTAL OVERVIEW

Accreditations and Participations

The breadth of Office Depot UK's environmental accreditations and participations demonstrate a genuine commitment to sustainability.

ISO 14001, ISO9001 and ISO45001

In 2019 we transitioned from Occupational Health & Safety Management System Standard OHSAS18001 to ISO45001. This meant we could incorporate our environment, quality and health and safety management systems into an Integrated Management System, which is independently audited by Lloyd's Register to ensure compliance.

ISO 14064-1

As part of Office Depot's commitment to third party verification of its environmental data the annual UK & Ireland greenhouse gas footprint report is independently assured to ISO14064-1. Details of our footprint can be seen below.

Achilles UVDB

Office Depot scored 100% our 2019 Achilles UVDB audit.
Achilles UVDB independently assess potential suppliers against health and safety, environment, quality assurance and social compliance criteria set by utilities organisations.

Furniture Industry Sustainability Programme

FISP demonstrates that a furniture manufacturer or reseller is taking its environmental and corporate social responsibility obligations seriously.

Royal Warrants
Royal Warrants are a mark of recognition to companies that have demonstrated the highest standards of service and excellence.
Office Depot is proud to hold two Warrants granted by HM The Queen and HRH The Prince of Wales.

The Warrant from HRH The Prince of Wales is only issued to organisations that can demonstrate a robust environmental policy and commitment to sustainability.

World Wildlife Fund (WWF) Timber Scorecard - 2019

Once again we achieved the highest possible rating of three trees, earning the company recognition for its commitment to responsibly sourcing timber products.
The WWF Timber Scorecard 2019 is a three-part procedure which determines the dedication of businesses in acting in a more environmentally friendly manner with regards to timber products. Office Depot has maintained its high score, after first achieving 'three trees' back in 2017. A total of 122 businesses were involved in the report and only 43 achieved the highest rating.

2017/18 Results

Product Claims

Across the European region we have over 7,500 skus with environmental claims. Approximately 4,000 of these products are ranged to the UK and Ireland with approximately 1,700 available in the 2018 Office Depot UK catalogue. This equates to 22% of the catalogue products carrying a verified claim. Of the 1,691 "green" catalogue products, 952 are own-brand.

	Number of products with environmental attributes		% of products with environmental attributes	
	OD Catalogue	Own-brand in OD Catalogue	OD Catalogue	% of own-brand in OD Catalogue
2017	1983	992	21.38%	10.70%
2018	1691	952	21.87%	12.31%
2019	1596	995	20.18%	12.58%

The evidence required for an environmental product claim to be made is agreed with external consultants, Newleaf Sustainability Practice, who then independently verify the information provided by the suppliers before a claim is made to our customers. The details of the claims and their criteria are documented in the Environmental Claims Guide.

Waste Management

Site Waste (Tonnes)	2017			2018		
	UK	IE	UK & IE	UK	IE	UK & IE
Total Waste	1946	111	2057	1537	62	1599
Total Recycled & Recovered	1756	107	1863	1412	60	1472
Recycling %	90%	96%	90%	91.9%	97.1%	92.1%
Total Waste to Energy	191	4	195	125	2	127
Waste to Energy	10%	4%	10%	8.1%	2.9%	7.9%
Total Diverted from Landfill*	1946	111	2057	1537	62	1599
Landfill Diversion %	100%	100%	100%	100%	100%	100%

* excludes sanitary waste

- Zero waste to landfill was achieved for the fifth consecutive year.
- We recycled or recovered 92% of the waste generated in the UK and 97% in Ireland, therefore achieving our 90% target.

Empty Ink & Toner Cartridges Returned for Recycling / Remanufacture in 2018

UK & IE	Quantity Re-usable	Quantity Recovered	Total Quantity
Fusers	42	4	46
Inkjets	2847	593	3440
Ink tanks	2640	1207	3847
Lasers	33769	28642	62411
Waste	0	46543	46543
Total	39298	76989	116287

Customers can return empty toner and inkjet cartridges to Office Depot for remanufacture or recycling rather than them ending up in landfill. Toner recycling boxes can be ordered using product code 5006610. When full a registered waste carrier will collect the box.

Energy Consumption

Our greenhouse gas report is independently verified to ISO14064-1:2006 by SGS. Verification number CCP254913/1/2018/10/2019/REV1.

Actual Usage Comparison	Tonnes CO2e		
	2018	2017	2016
Scope 1 (gas and diesel oil, refrigerants, owned delivery vehicles, propane, fire extinguishers and company cars)	2004	3070	4203
Scope 2 (purchased electricity)	2785	3620	4273
Scope 3 (third party deliveries, hire cars, business travel and electricity transmission and distribution)	6354	6098	9726

Carbon Offset

In 2019 Office Depot purchased 5,700 tonnes of carbon offset certificates from ClimatePartner to offset the emission created by the transport of goods from our warehouses to customers in the UK and Ireland. Therefore enabling us to provide carbon neutral deliveries to our customers.

3,500 tonnes are Verified Carbon Standard (VCS) offsets in the Kaladonger wind power project in Rajasthan which consists of 36 wind turbines with a combined capacity of 75.6 MW. The project activity contributes to the sustainable economic and environmental development of the country and helps to reduce the supply demand gap for power in the state. By displacing fossil fuel through wind energy as the source of power generation, the project activity reduces carbon emissions, with a total amount of more than 1,2 million tons of CO2-equivalents. The project's contribution to sustainable development can be tracked along several indicators which have been stipulated by the Ministry of Environment and Forests of India. Economically, the relevant aspects are the increasing energy vailability and improving quality of power. www.climate-project.com/1045

Its contribution to the alleviation of poverty in the region by establishing direct and indirect benefits through employment generation and the improvement of the local infrastructure is relevant from a social perspective. Environmentally essential is the resource conservation by using renewable wind.

Contributions to the United Nations Sustainable Development Goals (SDGs)
» Goal 1: No Poverty - Improved living conditions for the local population due to an improved electricity supply
» Goal 3: Good Health and Well-being - Reduced emission of air pollutants such as sulphur and nitrogen oxides or particulate matter
» Goal 7: Affordable and Clean Energy - Promotion of wind energy in the region by demonstrating the success of wind based renewable electricity
» Goal 8: Decent Work and Economic Growth - Creating business opportunities for suppliers, financial institutions and further stakeholders

2,200 tonnes are Gold Standard VER offsets in the cook stove project in Tanzania. More than 95% of Tanzania's population relies on dangerous and inefficient means of cooking their daily meals and purifying drinking water, mainly by the use of firewood. This is driving deforestation and hence putting an immense pressure on Tanzania´s forests. Further, the non-renewable consumption of biomass for cooking leads to indoor air pollution, which has significant public health and environmental implications. The World Health Organization estimates that approximately 27,500 deaths can be attributed to dangerous cooking methods in Tanzania every year. With the launch of the program in 2011, Envirofit has developed stove manufacturing enterprises in China and Kenya and set up distribution channels for the dissemination of cook stoves in Tanzania. To date, the program has distributed almost 92,000 stoves in urban and peri-urban areas of Tanzania. Through the project, biodiversity will be improved by reducing pressure on remaining forest reserves. This is especially important in Tanzania, where deforestation from fuel wood harvesting continues to pose a threat to natural ecosystems. www.climate-project.com/1044

Contributions to the United Nations Sustainable Development Goals (SDGs)
» Goal 1: No Poverty - Time and income savings for poor households due to lower firewood consumption, more resources to invest in income generating activities and sending children to school
» Goal 3: Good Health and Well-being - Reduced health risks for women and children due to minimized indoor air pollution
» Goal 8: Decent Work and Economic Growth - Employment opportunities importing, manufacturing, distributing, retail and maintaining the stoves