

# Accreditations and Participations

The breadth of Viking's accreditations and participations in the UK and Ireland demonstrate a genuine commitment to sustainability.

### ISO 14001, ISO9001 and ISO45001



ISO 9001 (quality), ISO 14001 (environment) and ISO 45001 (health and safety) norms are international standards that provide companies with guidelines, which must be permanently controlled internally and externally. Independent auditors assess that the respective management system meet the requirements of the standard. The ISO certificates give the customer the assurance that the company has procedures and organisational structures in place that comprehensively cover these topics.

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#### ISO 14064-1

As part of our commitment to third party verification of its environmental data the annual UK & Ireland greenhouse gas footprint report is independently assured to ISO14064-1. Details of our footprint can be seen below.

## Furshire blodify Surfamently Programme

### **Furniture Industry Sustainability Programme**

FISP demonstrates that a furniture manufacturer or reseller is taking its environmental and corporate social responsibility obligations seriously.

### World Wildlife Fund (WWF) Timber Scorecard - 2019



Once again we achieved the highest possible rating of three trees, earning the company recognition for its commitment to responsibly sourcing timber products. The WWF Timber Scorecard 2019 is a three-part procedure which determines the dedication of businesses in acting in a more environmentally friendly manner with regards to timber products. Office Depot has maintained its high score, after first achieving 'three trees' back in 2017. A total of 122 businesses were involved in the report and only 43 achieved the highest rating.



#### **EcoVadis Gold Award**

Following the release of our 2025 CSR Strategy, Viking has been awarded a Gold EcoVadis Medal. EcoVadis provides holistic sustainability ratings of companies on a broad range of nonfinancial management systems including environmental, labour & human rights, ethics and sustainable procurement impacts. Each company is rated on the material issues as they pertain to their company's size, location and industry. This result places Viking among the top 5 percent of companies assessed by EcoVadis.

At Viking, we are not only passionate about what we do, but also how we do it and the impact we have on the world around us. We are proud to have an extensive 'green' range of environmentally conscious brands and products. This range includes many products certified by organisations such as FSC®, PEFC™ and Fairtrade®.



Discover all environmental claims

# **Waste Management**

| Site Waste (tonnes)           |      | 2020 |         | 2021 |  |
|-------------------------------|------|------|---------|------|--|
|                               | UK   | IE   | UK & IE | UK   |  |
| Total Waste                   | 996  | 77   | 1072    | 886  |  |
| Total Recycled & Recovered    | 902  | 22   | 924     | 777  |  |
| Recycling %                   | 91%  | 28%  | 86%     | 88%  |  |
| Total Waste to Energy         | 94   | 55   | 149     | 108  |  |
| Waste to Energy               | 10%  | 72%  | 14%     | 12%  |  |
| Total Diverted from Landfill* | 996  | 77   | 1072    | 886  |  |
| Landfill Diversion %          | 100% | 100% | 100%    | 100% |  |

\*excludes sanitary waste. Leicester recycling rates based on MRF average

## **Empty Ink & Toner Cartridges**

# **Returned for Recycling / Remanufacture in 2021**



**Zero waste** to landfill was achieved for the sixth consecutive year.



Customers can return empty toner and inkjet cartridges for remanufacture or recycling.

Add code **5006610** to your order for a **free recycling box**. When full a registered waste carrier will collect the box.

| UK & IE          | Number Collected |  |  |  |  |
|------------------|------------------|--|--|--|--|
| Fusers           | 20               |  |  |  |  |
| Inkjets          | 18547            |  |  |  |  |
| Lasers           | 10557            |  |  |  |  |
| Misc             | 7299             |  |  |  |  |
| Waste (recycled) | 14,648           |  |  |  |  |
| Total            | 45062            |  |  |  |  |

# **Energy Consumption**

Our greenhouse gas report is independently verified to ISO14064-1:2006 by SGS. Verification number CCP254913/12/06/2020.

| Actual Heara Companican  |      | Tonnes CO2e |      |      |  |  |
|--|------|-------------|------|------|--|--|
| Actual Usage Comparison  | 2020 | 2019        | 2018 | 2017 |  |  |
| <b>Scope 1</b> (gas and diesel oil, refrigerants, owned delivery vehicles, propane, fire extinguishers and company cars)           | 1238 | 1786        | 2004 | 3070 |  |  |
| Scope 2 (purchased electricity)  | 201  | 420         | 2785 | 3620 |  |  |
| <b>Scope 3</b> (third party deliveries, hire cars, business travel Inc. hotel stays and electricity transmission and distribution) | 5661 | 6050        | 6354 | 6098 |  |  |

From 2019 scope 2 has been calculated on market based emissions, as purchased renewable energy. Homeworking gas and electricity, Waste and Water added to scope 3 emissions from 2020. Office only buildings gas and electricity added to scope 1 and 2 emissions respectively from 2020.



# Carbon Neutral Deliveries

In 2020 Office Depot purchased 6,100 tonnes of carbon offset ertificates from ClimatePartner to offset the emission created by the transport of goods from our warehouses to customers in the UK and Ireland. Therefore enabling us to provide carbon neutral deliveries to our customers. This initiative continues in 2021 with investment in Verified Carbon Standard (VCS) offsets in wind energy in Tamil Nadu, forest protection with sustainable Brazil nut cultivation and cook stoves providing families in Eastern Zambia access to efficient cooking methods.



### Wind energy in Tamil Nadu

The project consists of 24 wind turbines with a total output of 31.5 MWh. The facilities are located in the Tirupur, Tirunelveli and Anthiyur districts in the state of Tamil Nadu. The electricity from the wind farm displaces the electricity from fossil-fueled power plants and thus promotes the expansion of renewable energies in India.





In this project, 400 local families are working together to protect 300,000 hectares of primary rainforest in the Amazon region. The forest is their livelihood and habitat for countless animal and plant species. However, illegal deforestation is also increasing due to the increasing development of new roads. Through this project, the families receive land rights and thus sustainable sources of income, for example through the cultivation of Brazil nuts. Illegal logging thus becomes unattractive. The small farmers receive micro-credits, support with marketing and transport and even guidance in further processing methods, such as the production of soap and oil.

Felicitas Ramirez from the municipality of Alegría:

Thanks to the project we can take care of our forest and ourselves. From now on everything will be better.

# **Efficient cooking in Zambia**



This project saves greenhouse gas emissions by giving families in eastern Zambia access to efficient cooking methods. Traditionally, most families in Zambia cook on three stones over an open fire. A lot of energy is lost without any use and cooking as well as gathering firewood is very time-consuming. In addition, there are harmful pollutant emissions and accidents with burns. The new furnaces have an insulated combustion chamber and are covered with brick stones. On average, they use 50 percent less firewood, thus saving time and money. Thanks to the carbon finance, the stoves are sold at a subsidised price and even the poorest households can afford them. A project team explains the advantages of the new stoves to the families and supports them in switching from the traditional to the new cooking method. So far, some 40,000 households and 200,000 people have benefited from the project.





Find out more about our CSR Strategy 2020 – 2025

